

Bristol NHS Foundation Trust Annual Members' Meeting

Thursday, 24 September 2026 from 4.30-7.15pm

Memorial Stadium, Filton Avenue, Bristol BS7 0BF

NO.	AGENDA ITEM	PRESENTER	TIMINGS
Health Fair			
	Health fair and light refreshments		4.30-5.45pm
Formal Annual Meeting			
1.	Welcome and Introductions and minutes of the previous meeting	Ingrid Barker, Chair	6.00pm
2.	Review of the year and presentation of Annual Report Presentation of Annual Accounts	Maria Kane (CEO) Neil Kemsley (CFEO)	6.05pm
3.	Independent Auditors' Report for UHBW	KPMG, External Auditor	6.20pm
4.	Spotlight Presentation – Bristol Rovers Community Trust	Adam Tutton, CEO Bristol Rovers Community Trust	6.25pm
5.	Governor and Membership Highlights	Representatives from the Council of Governors	6.40pm
6.	Spotlight Presentation – Robotics	Miss Jessica Preshaw, Consultant Gynaecologist	6.50pm
7.	Q&A Session with the Trust Board	CEO, Chair and Executive Directors	7.05pm
Concluding Business			
8.	Closing Remarks	Ingrid Barker, Group Chair	7.15pm

The Annual Report and Accounts for 2025/26 are available on our website:
<https://www.bristolft.nhs.uk/about-us/reports-and-publications/annual-reports-and-accounts>

For joining details or any further enquiries please contact foundationtrust@uhbw.nhs.uk.

Minutes of the Bristol NHS Group Annual Meeting and Health Fair Joint NBT Public Meeting and UHBW Annual Members Meeting, held on Tuesday, 16 September 2025 from 4:30 – 7:30 pm at Malcolm X Centre, 141 City Road, Bristol BS2 8YH

Present

Members of the Group Board of Directors

Ingrid Barker – Group Chair North Bristol NHS Trust and University Hospitals Bristol and Weston NHS Foundation Trust
 Paula Clarke – Group Formation Officer
 Neil Darvill – Group Chief Digital Information Officer
 Neil Kemsley – Group Chief Finance and Estates Officer
 Martin Sykes – Group Non-executive Director
 Glyn Howells – Hospital Managing Director, NBT
 Roy Shubhabrata – Group Non-executive Director
 Marc Griffiths – Group Non-executive Director
 Sarah Purdy – Group Non-executive Director
 Maria Kane – Group Chief Executive Officer
 Tim Whittlestone – Group Chief Medical and Innovation Officer

Members of the Council of Governors

Ben Argo – Public Governor
 Annabel Plaister – Public Governor
 Robert Edwards – Public Governor
 Suzanne Harford – Public Governor
 Chloë Somers – Public Governor
 Rob Knowles-Leak – Public Governor
 David Wilcox – Appointed Governor
 James Lee – Appointed Governor
 Jay-Jay Martin – Public Governor
 Phil Smith – Public Governor

Guest Speakers

Duncan Laird, Senior Manager, KPMG – External Auditor

In Attendance

Rachel Hartles – Membership and Governance Officer
 Emily Judd – Corporate Governance Manager
 Mark Pender – Head of Corporate Governance
 Aimee Jordan-Nash – Senior Corporate Governance Officer & Policy Manager

Approximately 70 members of the public, patients and staff members of University Hospitals Bristol and Weston NHS Foundation Trust and North Bristol NHS Trust were also in attendance.

1. Chair's Introduction and Apologies

Ingrid Barker, Group Chair NBT and UHBW, welcomed everyone to the Annual Members' Meeting (AMM) and Annual General Meeting (AGM) for University Hospitals Bristol and Weston NHS Foundation Trust (UHBW) and North Bristol NHS Trust (NBT) and explained that the meeting was being held in person and recorded for posting online later.

Apologies had been received from Governors John Chablo, Lisa Gardiner, Rachel Harkness, Esther Obafemi, Jude Opogah, Mark Patteson and Martin Rose.

Apologies had been received from Group Board members Linda Kennedy, Richard Gaunt, Shawn Smith and Stuart Walker.

2. Minutes of the previous Annual Members Meeting/Annual General Meeting

The minutes of the last meeting were noted by the Board and Governors. The minutes were approved as an accurate record of the meeting.

3. Independent Auditors' Report

Duncan Laird, Senior Manager at KPMG, provided an update regarding the Independent Auditors' Report as below:

- This report related only to UHBW as KPMG were their auditor only.
- All deadlines had been met to audit UHBW.
- KPMG issued an unqualified opinion in 2024/25 for UHBW. This meant that the accounts gave a true and fair view of the Trust's performance during the year and of its year-end financial position.
- The key findings from the financial statements and governance review concluded that there was no significant internal control weaknesses identified.
- UHBW was not selected as a sampled body for 2024/25, which meant that only limited procedures were required. KPMG did not identify any inconsistencies between the financial statements and the information included in the consolidation schedules.

Ingrid Barker, Group Chair, thanked Duncan Laird for the audit work undertaken.

4. Presentation of Annual Report and Accounts for 2024/25

Ingrid Barker, Joint Chair, introduced Group Chief Finance and Estates Officer, Neil Kemsley and invited them to present the review of the Trust from 2024-2025.

Annual Accounts 2024/25 for UHBW

Neil Kemsley highlighted UHBW's financial statements from the Annual Report and Accounts 2024/25 as below:

- There had been an income during 2024-2025 generated of £1.347m.
- Of the income total, 87% related to income from treating patients.
- There had been an expenditure during 2024-2025 of £1.386m.
- Of the expenditure total, 60% related to staff costs.
- There had been capital investment of £46.8m, which had included investment in strategic investment, medical equipment, digital, general estates, and donated assets. A further £102m of capital investment was planned for 2025/26.

Annual Accounts 2024/25 for NBT

Neil Kemsley highlighted NBT's financial statements from the Annual Report and Accounts 2024/25 as below:

- There had been an income during 2024-2025 generated of £1.051m.
- Of the income total, 87% related to income from treating patients.
- There had been an expenditure during 2024-2025 of £1.019m.
- Of the expenditure total, 64% related to staff costs.
- There had been capital investment of £72.6m, which had included investment in strategic investment, medical equipment, digital, general estates, and donated assets. A further £43.88m of capital investment was planned for 2025/26.

The Bristol, North Somerset and South Gloucestershire (BNSSG) Integrated Care System, including the Bristol NHS Group Trusts, submitted a breakeven plan for the 2025/26 financial year which included a level of risk and associated mitigations.

5. Presentation of the Annual Report and Quality Accounts

Paula Clarke, Group Formation Officer, provided an overview of the formation of the Bristol NHS Group and the highlights that had been realised. This included:

- Providing healthcare to over 1.5 million people across 13 hospitals and over 200 clinical services.
- Employing over 28,000 people with a combined annual turnover of over £2 billion.
- Establishing four key priorities covering Our Patients, Our People, Our Population and the Public Purse.
- Progressing the next phase of services that would operate as Group Clinical Services.

Review of the Year 2024/25 for NBT

Glyn Howells, Hospital Managing Director, provided a summary of the highlights from the Annual Report and Accounts as below:

- There was an outstanding patient experience response, with 92.4% expressing a positive experience via Friends and Family Tests.
- A new mental health strategy had been introduced into the Trust.
- No patients were waiting more than 65 weeks for Referral to Treatment by March 2025, with less than 1% waiting more than 52 weeks.
- Expanded support had been provided to patients with learning disabilities and homeless.
- Southmead Gynaecology team performed 25 robotic operations which created 16 same-day discharges.
- Challenges within the Trust included Industrial Action, Cancer Services, Emergency Care and patients with no criteria to reside.

Review of the Year 2024/25 for UHBW

Paula Clarke, Group Formation Officer, provided a summary of the highlights from the Annual Report and Accounts as below:

- Delivering on the Experience of Care priority, the Trust launched the experience of care strategy, 'My Hospitals Know and Understand Me.'
- The Trust successfully launched Careflow Medicine Management electronic prescribing and medicines administration system. This new system aimed to help minimise medication errors caused by paper-based processes, improving patient safety and outcomes and operational effectiveness across the entire Trust.
- At the end of 2024/25 the Trust reported that no patients were waiting over 65 weeks for Referral to Treatment.
- The Trust saw an increase in elective activity of 8.2% from 2023/24 levels and reduced length of stay by 19% from 2022/23 levels.

6.Membership and Governors Report

Ben Argo, Lead Governor, introduced the Membership and Governors Report to the meeting. He highlighted:

- The relationship between the Council of Governors and the Board of the Trust and some of the interesting things Governors did in their role.
- The current membership that was made up of 3,604 public members and 17,005 staff members. They highlighted that the membership was broadly representative of the population the Trust served.
- There were 60% of public members with an email address linked to their account who received monthly updates on the work of the Trust.
- The key focus of the Council of Governors over the next 12 months.

7. Spotlight Session: Bristol Surgical Centre

Professor Tim Whittlestone, Group Chief Medical and Innovation Officer, provided a presentation on the spotlight session on the Bristol Surgical Centre. The following points were highlighted:

- The long waiting lists, rising population, capacity and physical configurations were all factors in the decision to create the Centre.
- The Bristol Surgical Centre would provide capacity for around an additional 6,700 operations each year.
- The Centre provided 160 new roles between the two Trusts.
- The building was built to support net zero carbon.

8. Question and Answer Session

Ingrid Barker, Group Chair, facilitated the final session with the following questions from the public and answers from the Board of Directors:

- Public transport to the main entrance of the Bristol Royal Infirmary is not well served, specifically from the West of city. What is the Trust doing to support the local council to increase public transport to the site?

Neil Kemsley, Group Chief Finance and Estates Officer, advised of a monthly meeting with the West of England Combined Authority (WECA) which was attended by the Trust and committed to exploring options within the meeting to increase public transport to the city centre-based hospitals. Chloë Somers, Public Governor, advised that this was also discussed within the Council of Governors and would also continue to pursue a resolution in conjunction with the Group Board of Directors.

- What plans are in place at the hospital to support colleagues who may be affected by the rising anti-migrant protests being seen in the city?

Maria Kane, Group Chief Executive Officer, acknowledged an increase in verbal abuse against colleagues due to the anti-migrant protests. She highlighted several support mechanisms for colleagues, including reaching out to multi-faith community groups, wellbeing initiatives and refusal of services to patients who were seen to be verbally or physically abusive towards colleagues. Maria confirmed that there were plans in place to provide shelter and safe spaces for colleagues if there was ever a need.

- With regards to the merger, how will the Trusts be engaging with the communities on their plans and hearing the public's thoughts?

Paula Clarke, Group Formation Officer, advised that a large proportion of the work to create Bristol NHS Group was also required for creating a merged organisation and so although there would be limited events for public to attend, there were a number of ways for public to hear about and provide feedback on the plans, including the Council of Governors, Group Board meetings and the newly formed Community Participation Group.

- Is there a timeline for the merger plan?

Maria Kane advised that there was a timeline of approximately one year to conduct the variety of requirements for merging organisations and this was the timeline the Trusts were working towards.

Close of meeting

Ingrid Barker, Group Chair, thanked everyone for attending the meeting and reminded members they were welcome to attend the regular Group Board of Directors and Council of Governors meetings. Thanks were given to the presenters at the meeting, and to all the staff and governors, members and charitable partners that supported the Trust in the wider community.